SPECIAL ASSESSMENT/CONDO FEES DUE JULY 1, 2025

REMINDER
SPECIAL ASSESSMENT/CONDO FEES DUE JULY 1, 2025

June 29, 2025

Good afternoon Section IV Unit Owners:

As announced at our previous board meetings, USPS mailings, email, and lobby notices, the Milestone repair project Special Assessment first quarterly payment of $359.04 is due on or before, July 1, 2025.

Late fees for the special assessment will be assessed if payment is not received by July 15, 2025.

For the special assessment payment, use the same method you have used in the past to pay your quarterly condo fees, The four methods in use are:

1. MAIL A SEPARATE CHECK: with the Special Assessment payment coupon to "Huntington Lakes Section IV c/o Seacrest, Inc. Services, P.O. Box 166026--Altamonte Springs, FL 32716- 6026". Write the account number on the check – the same account number as your quarterly condo fee but with SPA at the end of the number.

2. SET UP BANK BILL PAY: Set up Bill PAY with your bank to be sent to the Altamonte Springs address. Please include your account number ending in SPA.

3. VANTACA/SEACREST: If you are currently using VANTACA, the Seacrest automatic payment system, your Special Assessment will be automatically drawn from the same account as your regular condo maintenance fees.

4. AUTOMATIC PAYMENT: If you currently pay your quarterly condo maintenance fees from your designated account (via a voided check you submitted to Seacrest Services), the $359.04 assessment will also be paid automatically, and no further action is required by you.

The third quarter condominium maintenance fee of $2,041.20 is also due 7/1/2025 and cannot be combined with the special assessment payment. They are two separate transactions and require two separate payments.

You can follow the instructions below to learn how to set up recurring payments through Seacrest/VANTACA if you have never done so. (choose Ledger 0 of 2, and/or Ledger 2 of 2) to activate and enroll. It is much easier and makes sure your payments arrive on time.

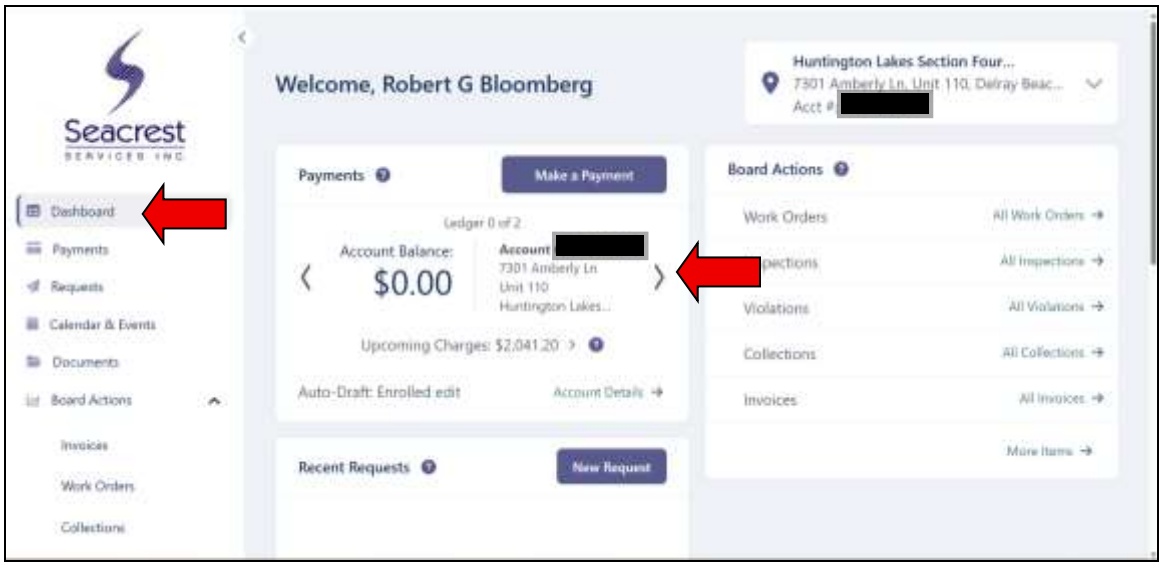
Please reply to hlsection4@gmail.com on any questions.

Section IV Board of Directors

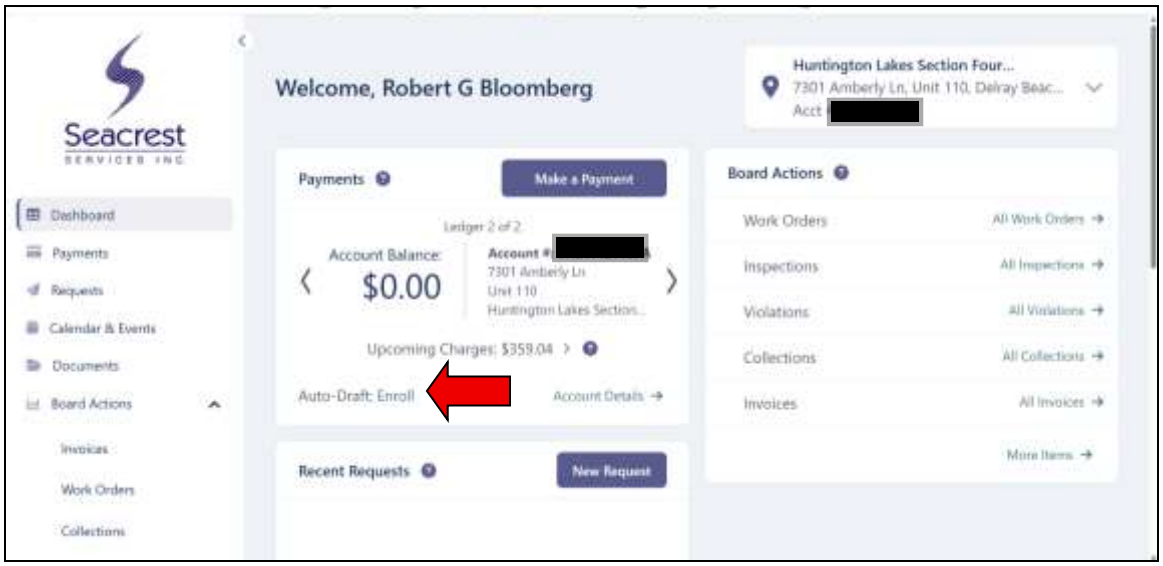
VANTACA Enrollment For Auto-Pay of Condo Fees and Special Assessment

1. Go to www.seacrestservices.com and Log into your account. If you have not done so before, call 888-828-6464 for assistance with username and setting a password.

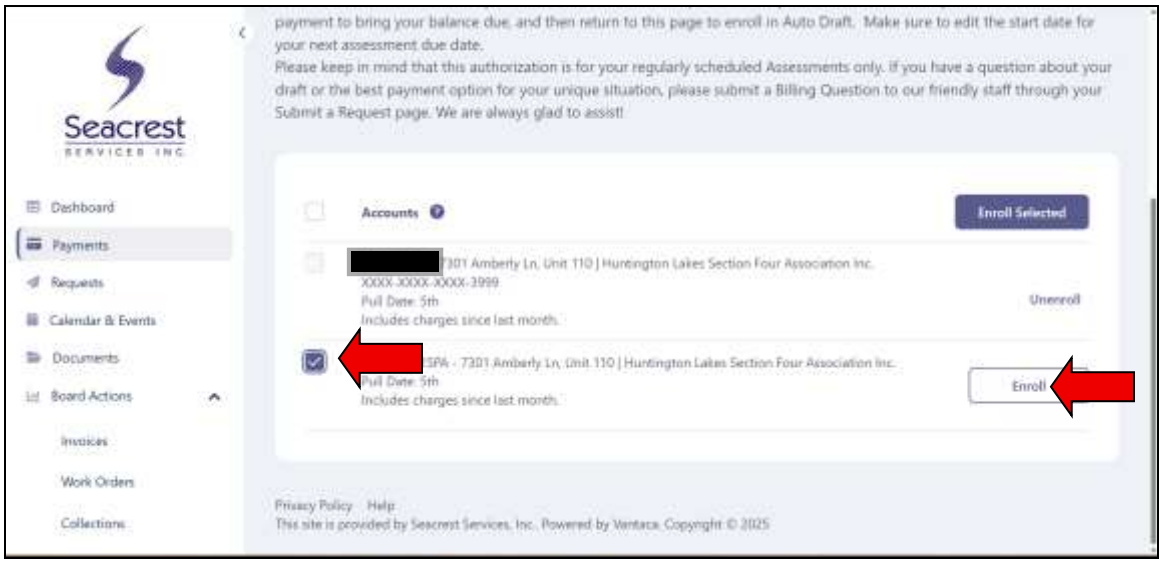
2. From the left menu, click on ***DASHBOARD***. Your quarterly payment will appear as Ledger 0 of 2. Click the black arrow > on the right to get to the Special Assessment payment. Use the below method for each payment method as needed.



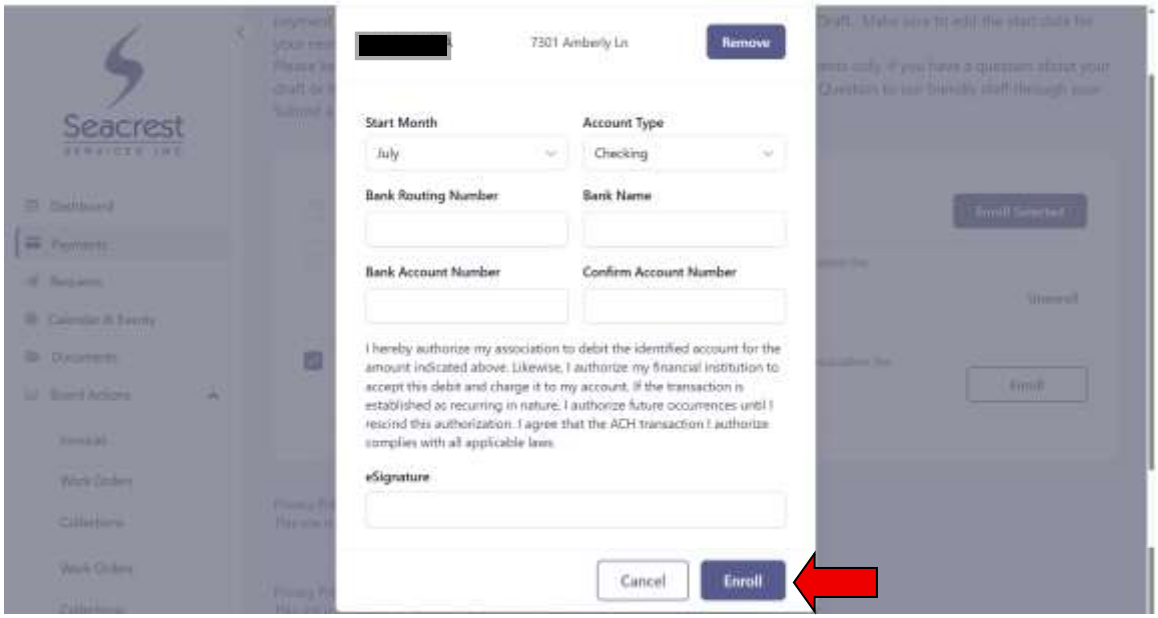
3. You are now reviewing the Special Assessment payment information Ledger 2 of 2. Click the ***Auto-Draft: Enroll*** option.



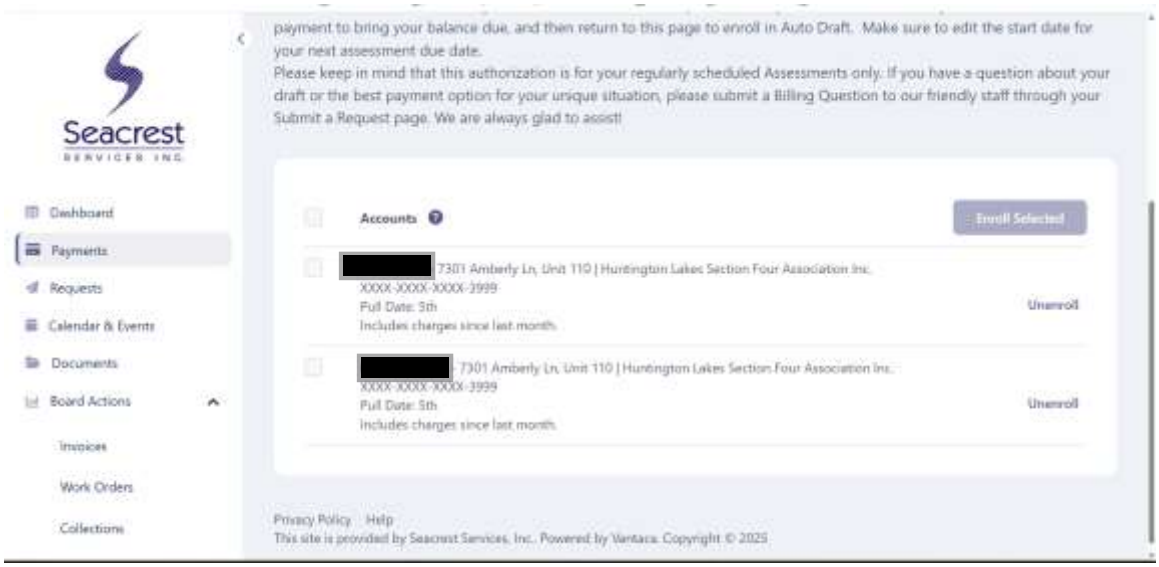
4. Place a check mark beside the accounts to enroll (SPA is the Special Assessment) and click ***ENROLL***



5. Complete the banking information to enroll. Your account information will automatically populate when you click in the blank space if you are already using Vantaca auto-pay on your regular quarterly fees. If not, you will need to enter the information and click ***ENROLL*** at the bottom, o the screen. You may enter another bank account if you want to pay from a different source.



6. You will now see the confirmation screen that shows the assessment is enrolled in auto-draft from your selected account. You may exit the system.



This method may also be used to Auto-Pay your regular Quarterly Condo Fee. Just select Ledger 0 of 2 on the first screen and follow the same instructions.